



## Standards Committee

**Date**        **Friday 16 May 2014**  
**Time**        **9.30 am**  
**Venue**       **Conference Room 4b, County Hall, Durham**

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### Business

#### Part A

**Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's agreement.**

1. Apologies for Absence
2. Minutes of the Meeting held on 7 February 2014 (Pages 1 - 2)
3. Declarations of Interest, if any
4. Such other business as in the opinion of the Chairman of the Meeting is of sufficient urgency to warrant consideration.
5. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information.

#### Part B

**Items during which it is considered the meeting is not likely to be open to the public (consideration of exempt or confidential information)**

6. Update on the handling of Current Complaints - Report of Head of Legal and Democratic Services and Monitoring Officer (Pages 3 - 10)
7. Such other business as in the opinion of the Chairman of the Meeting is of sufficient urgency to warrant consideration.

**Colette Longbottom**  
Head of Legal and Democratic Services

County Hall  
Durham  
8 May 2014

**To: The Members of the Standards Committee**

Councillors J Armstrong, E Bell, J Clark, M Dixon, B Graham, G Holland,  
E Huntington, I Jewell, W Stelling, B Stephens and M Williams

Parish and Town Council Representatives – Town Councillor T Batson and  
Parish Councillor R Harrison

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**DURHAM COUNTY COUNCIL**

**STANDARDS COMMITTEE**

At a Meeting of **Standards Committee** held in Committee Room 1A - County Hall, Durham on **Friday 7 February 2014** at **9:30 am**

**Present:** **Councillor J Armstrong(Chairman)**

**Members of the Standards Committee:**

Councillors E Bell, J Clark, M Dixon, B Graham, G Holland, E Huntington, I Jewell and M Williams.

Town Councillor T Batson and Parish Councillor R Harrison.

Mr J Dixon-Dawson – Independent Person

**Apologies:**

Mr P Jackson and Councillor B Stephens

**1 Minutes of the Meeting held 11 November 2013**

The Minutes of the Meeting held on 11 November 2013 were confirmed as a correct record and signed by the Chairman.

**2 Declarations of Interest**

There were no declarations of interest.

**3 Protocol for Durham County Council's Independent Person**

Consideration was given to the report of the Head of Legal and Democratic Services which set out a protocol relating to the Council's Independent Person (for copy see file of Minutes).

The Litigation Manager presented the report and explained that the objective of the protocol was to establish the methods of communications and levels of decision making relevant to the role of Independent Person.

**Resolved:**

That the Independent Personas Protocol be adopted.

#### **4 Other Business**

The Litigation Manager circulated a briefing note to the Committee which had been prepared by the Deputy Monitoring Officer. It related to the recent regional meeting of Chairs, Vice Chairs and Independent Persons on Standards Committees, which had been hosted by Newcastle City Council. The Chair and Vice Chair of the Committee had attended the meeting, accompanied by the Deputy Monitoring Officer. The briefing note provided an overview of the topics which had been discussed at the meeting (for copy see file of Minutes).

The Chairman advised on some of the topics which had been discussed, such as the registering of interests relating to charitable organisations. The Committee agreed that any interests a Member might have relating to organisations such as the Freemasons, should be registered.

**Resolved:**

That the briefing note, as circulated, be noted.

#### **5 Exclusion of the Public**

**Resolved:**

That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the said Act.

#### **6 Update on the Handling of Current Complaints**

The Committee considered a report of the Head of Legal and Democratic Services which provided an update report in respect of complaints of alleged breaches of the Code of Conduct (for copy see file of Minutes).

Councillor Bell queried whether the NALC Code of Conduct had been adopted by all Parish and Town Councils within the County. The Litigation Manager would raise the query with the CDALC Executive Officer and respond direct to Councillor Bell.

**Resolved:**

That the report be noted.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

## **Agenda Item 6**

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of the Local Government Act 1972.

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